

The regular meeting of Mayor and Council was held on the above date with Councilmen Aaron Blythe, Drew Chas, Jim Royston, Bruce Orr, Craig Sherman, and David Thomas. Mayor Kenneth Branner presided. Town Manager Morris Deputy and Town Solicitor Scott Chambers were also present.

1. Call to Order**2. Pledge of Allegiance**

3. Minutes Approval: Moved by Mr. Sherman and seconded by Mr. Blythe to approve the minutes of August 3, 2026 as presented in printed form. Motion Carried Unanimously.

4. Treasurer's Report: Moved by Mr. Chas and seconded by Mr. Orr to approve the treasurer's report in printed form. Motion Carried Unanimously.

5. Bills Payable: Moved by Mr. Chas and seconded by Mr. Blythe to approve the Bills Payable and pay as funds become available. Motion Carried Unanimously.

6. Police Report: Chief William Texter

The MPD responded to 1,340 Calls for Service during the previous month.

- 1 District: 8/1/26; 8/10/26 – Theft Investigation, 8/13/26 – E. Main Street: Shoplifting Arrest; 8/11/26 – Millbranch: Stolen Vehicle.
- 2 District: 8/23/26 – Cricklewood Greene: Drug Violation/Fugitive.
- 3 District: Nothing significant to report.
- 4 District: Approx 8/9/26 – 8/11/26 – S. Broad Street: Theft from Vehicle.
- Dispositions: Traffic Summonses: 287 (1 DUI); Criminal Arrests: 81 (Felony – 17, Misdemeanor – 54, Civil Penalty – 1, Violation – 9); Warnings – 132, Reports Written: 232, FSR/CPC – 418, Property Checks – 209, 115 foot patrols.
- Collaborative/Community Meetings: Master Sergeant Saunders attended various community meetings as well as oversaw the female Youth Academy which had a total of 25 graduates.
- Speeding and stop signs are a continuous issue; active enforcement is in place.
- Collisions are ongoing – mostly due to inattention.
- Names of individuals who have been arrested will no longer be published in accordance with the law passed the Delaware General Assembly.

Mayor Branner also noted that the Town will follow the State law regarding E-bikes until a Town Ordinance is established.

Motion Carried Unanimously to approve the Police Report as presented.

7. Middletown Main Street Update: Kristen Krenzer on behalf of Kate Rokosz

The upcoming events are as follows:

- Middletown Family Fun Fest:
 - Scheduled for Saturday, October 17, 2026 from 11:00 a.m. to 3:00 p.m.

- This event is free to the community and will have a DJ, family-friendly activities, and food trucks.
- Charcuterie Crawl:
 - Scheduled for Thursday, October 29, 2026 from 5:00 p.m. to 7:00 p.m.
 - Tickets are \$35 per person and are available through Middletown Main Street's website at www.downtownmiddletownde.com

Moved by Mr. Royston and seconded by Mr. Thomas to approve the Middletown Main Street Update as provided by Kate Rokosz. Motion Carried Unanimously.

Mayor Branner deviated from the regular agenda to address the cameras installed around Town. Craig Zorn, head of the Town's IT Department and Police Chief, William Texter provided insight on the license plate reader (LPR) cameras.

Craig Zorn:

- The Town of Middletown and the Middletown Police Department do not use Flock Cameras.
- The Town uses LPR cameras which are used to capture rear license plates of vehicles.
- The cameras do not use facial recognition.
- They do not look through windshields nor access data from Bluetooth or other personal devices.
- Approximately 30 cameras have been installed at 15 locations in Town with a camera facing each direction.
- The data is added to a cloud-based system and access is logged in an audit trail.
- Access is limited to approximately 27 authorized personnel, to include police supervisors, 2 IT employees, along with himself for maintenance purposes.

Mary Harris, a resident, and business owner is concerned about e-bikes due a dangerous encounter she experienced while operating her vehicle. Craig Zorn referred to Chief Texter regarding her concern.

Chief Texter stated due to the bikes not having a tag, the cameras will not pick up the e-bike/scooter. Active enforcement is in place and he encouraged residents to call 911 or the non-emergency number to file a report. Mayor Branner added that he is aware the operators of these bikes are not riding safely and the Town is working on an Ordinance to enforce.

Chief Texter:

- A case number must be entered to access the search history.
- Data is retained for 30 days.
- The Town does not sell or share the data collected.
- Audits are performed monthly on search history.
- The cameras assist with police investigations by allowing searches based upon vehicle descriptions to include color or vehicle type.
- Alerts are received for stolen cars and amber alerts.
- Private property cameras like those installed in shopping centers are not installed or owned by the Town.

8. Public Hearings:

8-A. Motion to approve a Public Assembly Permit request for Trick-or-Treat on Main Street to be held Sunday, October 25, 2026, closing West Main Street from 4:30 p.m. to 6:30 p.m.

Kayla Young, representing the Megan Aiken Team presented this request.

- Main Street will be closed from Broad Street to S. Scott Street from 4:00 p.m. to 7:00 p.m.
- This is a family-friendly Halloween event.
- Local business will hand out candy.
- There will be a DJ, food trucks, bounce houses, and portable restrooms.

Moved by Mr. Chas and seconded by Mr. Blythe to approve a Public Assembly Permit for Middletown Main Street's Family Fun Fest on Sunday, October 25, 2026, closing West Main Street from 4:30 p.m. to 6:30 p.m. Motion Carried Unanimously.

8-B. Motion to approve a Public Assembly Permit request for Middletown Main Street to utilize Cochran Square on September 26, 2026 for pop-up vendors during "Girls' Day Out."

Kristen Krenzer presented this request on behalf of Kate Rokosz.

- The event will offer special discounts, raffles, and giveaways at participating downtown businesses.
- Pop-up vendors will be located at Cochran Square.
- A coffee truck will be in front of the Everett Theatre.

Mayor Branner asked Mrs. Krenzer if the Everett Theatre agreed with the location of the coffee truck. Mrs. Krenzer stated Mrs. Rokosz has spoken with the theatre regarding the coffee truck.

Moved by Mr. Blythe and seconded by Mr. Chas to approve a Public Assembly Permit request for Middletown Main Street to utilize Cochran Square on September 26, 2026 for pop-up vendors during "Girls' Day Out." Motion Carried Unanimously.

8-C. 410 Diamond State Blvd., Suite D – Conditional Use Permit request for a small-batch light manufacturing and assembly of candles, room sprays and other home fragrance products, including wax melting and pouring, product assembly, labeling, packaging, storage, e-commerce, order fulfillment, and office work (Melt Your Heart LLC) in an M-I zoned area. CU-16-26. Tax Parcel No. 23-008.00-115.

Adriana Graham presented this request.

- The proposed business will be approximately 2,200 square feet.
- The two owners will operate the business.
- Anticipated office hours will be Monday – Friday from 8:00 a.m. to 5:00 p.m.
- There will be no customer presence at the business location.
- No open flames will be used during production or testing.
- Production equipment consists of small electric wax melters and will comply with all Town and fire safety requirements.

Mr. Royston verified with Mrs. Graham that there will be no flammable materials on site, as mentioned at Planning and Zoning meeting. Mrs. Graham confirmed. The carrier base to be used is nonflammable and non-alcohol based.

Mayor Branner noted the Planning and Zoning Commission unanimously recommend that Mayor and Council approve this request.

Moved by Mr. Royston and seconded by Mr. Thomas to approve 410 Diamond State Blvd., Suite D – Conditional Use Permit request for a small-batch light manufacturing and assembly of candles, room sprays and other home fragrance products, including wax melting and pouring, product assembly, labeling, packaging, storage, e-commerce order fulfillment, and office work (Melt Your Heart LLC). CU-16-26. Motion Carried Unanimously.

8-D. 20 N. Cox Street and 32 Anderson Street – Record Minor Subdivision Plan for the adjustment of the common lot line between the two parcels listed, for the construction of a single-family semi-detached building in an R-2 and C-2 zoned area. Tax Parcel Nos: 23-006.00-239 and 23-006.00-241.

Denis Hulme with Woodin & Associates presented this plan.

- These lots are the remaining two lots to be developed in the previously approved plan for 28 Anderson Street.

Mayor Branner noted the Planning and Zoning Commission unanimously recommended Mayor and Council approve this plan.

Mr. Orr questioned if the variance was already approved. Mr. Hulme replied the Board of Adjustment has given their approval.

Moved by Mr. Orr and seconded by Mr. Thomas to approve 20 N. Cox Street and 32 Anderson Street – Record Minor Subdivision Plan for the adjustment of the common lot line between the two parcels listed, for the construction of a single-family semi-detached building in an R-2 and C-2 zoned area. Tax Parcel Nos: 23-006.00-239 and 23-006.00-241. Motion Carried Unanimously.

8-E. 1924 Middle Neck Road – 301 Business Park South – Amended Record Major Land Development Plan for a 1.9 million +/- square-foot, two-story e-commerce fulfillment center, along with associated parking, loading area and accessways. These plans will supersede the Recorded Plan dated October 21, 2025. Tax Parcel No. 23-068.00-002.

Alex Heinzl presented this plan.

- The project consists of approximately 117 acres located off Middle Neck Road.
- The previously approved plan was a five-story, 140 foot tall, approximately 4 million square-foot facility anticipated to hire 4,500 employees.
- The facility will operate 24 hours a day.
- The proposed building will be a two-story, approximately 1.9 million square-foot facility and 885,000 square-foot second story to include a warehouse, office, and employee support areas.
- The building will be precast with insulated metal panels on a steel frame.

- The building will include advanced fire protection and life safety systems, exterior lighting, landscaping, signage, and a solar ready roof.
- The current design is a prototype and any change to the design will be communicated to the Town.
- The site layout will include truck courts, trailer parking on the west side and employee parking on the east and south side.
- There are wetlands on the west side and a Delmarva easement running through the middle. Coordination with applicable agencies has begun.
- Roadway, utility, and infrastructure improvements previously approved in connection with the building to the north were designed to handle the original plan submitted.
- No new demand will be placed on the Town's or DelDOT's infrastructure.
- Parking will be reduced from 1,021 spaces to 751 spaces.
- Trailer stalls will be reduced from 643 spaces to 456 spaces.
- Morning trips will be reduced from 1,100 to just over 500.
- Evening trips will be reduced from 978 to 836.
- Due to its smaller size, but wider footprint, impervious coverage will slightly increase from 47.05% to 49.5%, while remaining below the 50% limit.
- Assessed value is over \$90 million and will support at least 500 full-time jobs with an average salary of \$22.50 an hour.
- This project will create approximately 300 construction jobs.

Mr. Orr questioned if a variance was being sought regarding the wetlands. Mr. Heinzl deferred to Brett Owens, Civil Engineer for the project. Mr. Owens stated there is coordination with the U.S. Army Corps of Engineers on permitting requirements related to the wetlands area.

Mr. Orr also asked if the 75-foot parking setback applied specifically to the parking spaces or included the driving area. Mr. Owens stated the Ordinance refers to the parking spaces while the driving area is allowed to be within the setback.

Mayor Branner noted the Planning and Zoning Commission unanimously recommended Mayor and Council approve this plan. He also mentioned DelDOT added roundabouts to the plan.

A resident asked if there will be a sidewalk available for recreational use for employees to walk around the building. Mr. Owens stated there is a sidewalk along Middle Neck Road and a bus stop to serve both sites near the central roundabout. Mayor Branner noted the sidewalks are internal like the current site on Merrimac Ave. The resident asked if there will be sidewalks for employees to access the bus stop safely. Mr. Owens replied, yes. Mayor Branner confirmed the bus stop will be on the property. Mr. Owens replied the bus stop is in the DelDOT right-of-way and will be located on the north side of 301 Business Park to include crosswalks.

Another resident questioned the change in the building to be developed. Mr. Owens replied the builder has the same owner but a different client which changed the proposal.

Moved by Mr. Royston and seconded by Mr. Orr to approve 1924 Middle Neck Road – 301 Business Park South – Amended Record Major Land Development Plan for a 1.9 million +/- square-foot, two-story e-commerce fulfillment center, along with associated parking, loading area and accessways. These plans will supersede the Recorded Plan dated October 21, 2025. Tax Parcel No. 23-068.00-002. Motion Carried Unanimously.

8-F. 102 N. Catherine Street – Record Minor Subdivision Plan for the division of one parcel into two additional residential lots to have frontage along Crawford Street in an R-2 zoned area. Tax Parcel No. 23-006.00-185.

Joe Marvasi with Master Plan Engineering presented this plan.

- The proposed plan will add two additional single-family homes in the existing rear yard.
- The plan is to replace the sidewalk along Crawford and N. Catherine Street.
- The plan includes utility connections to the Town of Middletown's utilities.
- Site improvements include driveways and amenities.

Mayor Branner noted the Planning and Zoning Commission unanimously recommended Mayor and Council approve this plan.

Moved by Mr. Chas and seconded by Mr. Thomas to approve 102 N. Catherine Street – Record Minor Subdivision Plan for the division of one parcel into two additional residential lots to have frontage along Crawford Street in an R-2 zoned area. Tax Parcel No. 23-006.00-185. Motion Carried Unanimously.

8-G. 224 Wiggins Mill Road – Preliminary Major Subdivision Plan for Greenough at the Estates at Saint Annes, proposing 33 new single-family detached lots on two streets. The property was designated Lot 1 of the Estates at Saint Annes Major Subdivision Plan, recorded under instrument number 20031003-0128103. Tax Parcel No. 23-053.00-001.

Richard Forsten presented this plan.

- The parcel is 16.7 acres.
- This farmhouse was retained by the Issacs family when the St. Annes development was originally created.
- The deed restrictions for St. Annes does allow for this proposed development.
- The proposed development will connect to the existing development through a stub street.
- There will be a dry pond for stormwater management.
- The entrance from Wiggins Mill Road will be gated and used for emergency personnel.
- The proposed development consists of 33 single-family homes which will be sized and in accordance with the existing homes within the Estates at Saint Annes.
- No builder has been selected.
- The homes will be priced at a minimum of \$850,000.

Mr. Orr asked if there was a decision made on the previously mentioned Knox Box for secured access to the entrance from Wiggins Mill Road. Mr. Forsten stated they will adhere to the preference of the fire company for final plan approval.

Mr. Chas questioned if the emergency entrance from Wiggins Mill Road will be blacktop. Mr. Forsten replied the preference is to leave it as blacktop. Mayor Branner added discussions will need to include the fire chief to ensure the road will sustain the weight of the fire trucks.

A resident, Michael Sidowski, who is on the Board of Directors at the Estates at Saint Annes, asked for clarity on whether Mr. Forsten and his team was to meet with the Board prior to coming before the Planning Commission or Town Council. Mayor Branner stated nothing has been finalized and Mr. Forsten will have to obtain approval from the Board and Homeowners Association. Any comments the Board has will be included in the Record Plan.

Moved by Mr. Royston and seconded by Mr. Orr to approve 224 Wiggins Mill Road – Preliminary Major Subdivision Plan for Greenough at the Estates at Saint Annes, proposing 33 new single-family detached lots on two streets. The property was designated Lot 1 of the Estates at Saint

Annes Major Subdivision Plan, recorded under instrument number 20031003-0128103. Tax Parcel No. 23-053.00-001. Motion Carried Unanimously.

8-H. 255 Celebration Court (Parcel E-4 Levels Business Park) Record Major Land Development Plan for a four-story, 50,920 square foot hotel building (Summerton Suites), with associated improvements, in a C-3 zoned area. Tax Parcel No. 23-065.00-017.

Denis Hulme with Woodin & Associates presented this plan.

- The hotel is designed as an extended stay facility, with stays ranging from 1 week to less than 12 months.
- The developer also owns the adjacent Summerton East apartment building as well as Summerton Place on the south side of Levels Road.
- The architecture will be consistent with the existing Summerton buildings.
- The building will be fully secured with remote capabilities for residents to access.
- There will be no on-site staff. As needed, maintenance and cleaning staff will be present.
- There will be a rooftop deck amenity for residents to use for their enjoyment.
- The Board of Adjustment approved the building height to accommodate the rooftop deck.

Mr. Royston asked for additional details on what the rooftop deck will be used for. Mr. Hulme replied the rooftop deck will provide scenic views of the Town, seating, and a potential fire pit. He does not believe there will be any plumbing or a kitchen constructed.

Mayor Branner asked if this plan was for 55+ individuals. Mr. Hulme noted the use of the building is for anyone to use to include temporary visitors, individuals visiting family, employees working in the area, or those who may be transitioning between residences. Mayor Branner also asked if there will be retail space like the Summerton buildings. Mr. Hulme replied, no.

Mr. Sherman asked when people leave the property, will they funnel onto Patriot Drive. Mr. Hulme replied, yes.

Mr. Orr questioned the parking spaces as it appears to fall short of 10 spaces. Mr. Hulme stated there is a parking agreement with Summerton East and the lot for the hotel to share the space. The agreement in place is anyone using either building will have access to any available parking space.

Moved by Mr. Chas and seconded by Mr. Blythe to approve 255 Celebration Court (Parcel E-4 Levels Business Park) – Record Major Land Development Plan for a four-story, 50,920 square foot hotel building (Summerton Suites), with associated parking improvements, in a C-3 zoned area. Tax Parcel No. 23-065.00-017. Motion Carried Unanimously.

8-I. 765 Middletown-Warwick Road – Major Land Development Plan for Phase 3 of the Westown Town Center Parcel 3, to amend the Record Plan approved in 2018. This plan proposes 100,614 square-feet of building area within Buildings B, C, D, and F. Building E, depicted on the original plan as a credit union, has been removed. Buildings G, H, and I have been constructed. Tax Parcel No. 23-049.00-038.

Michael Kaszyski with Atwell presented this plan.

- Specific tenants have expressed interest in larger buildings.
- There is a tenant selected for building C also.
- The plan was last recorded in 2018 with 85,424 square feet.
- The current plan proposes 100,614 square feet, which is an increase of approximately 15,000 square feet.

- The access drive is from Middletown-Warwick Road while roadways inside the connect to Commerce Drive.
- A stormwater basin is located along Commerce Drive as well as a stormwater basin to the left of the plan. An additional stormwater basin will be between buildings C and F.
- Required parking under the new plan is 767 spaces with 809 spaced provided.
- The property is within the Westtown TID and the increase in square footage has no impact on the participation agreement.

Mr. Orr questioned the stormwater basin at the top of the site. Mayor Branner also questioned the one located south of the plan which appear to be on a separate parcel. Mr. Kaszyski stated they are on different parcels, but are owned by the owner of this plan.

Mayor Branner noted that he met with the owners of the property to the west regarding the possibilities of interconnecting utilities for water and wastewater. Mr. Kaszyski stated the owners have reached out and this request has been relayed to the owner.

Moved by Mr. Chas and Mr. Blythe to approve 765 Middletown-Warwick Road – Major Land Development Plan for Phase 3 of the Westtown Town Center Parcel 3, to amend the Record Plan approved in 2018. This plan proposes 100,614 square feet of building area within Buildings B, C, D, and F. Building E, depicted on the original plan as a credit union, has been removed. Buildings G, H, and I have been constructed. Tax Parcel No. 23-049.00-038. Motion Carried Unanimously.

8-J. 101 Sandhill Drive – Record Major Land Development Plan for a 7,320 +/- square-foot Discount Tire store in a C-3 zoned area. Tax Parcel No. 23-005.00-315.

Dan Tomczak with Bohler Engineering presented this plan.

- Rezoning is not proposed.
- There have been no major changes to the site since the previous presentation.
- Final coordination has begun for utilities, lighting, site features, and landscaping.
- Fire Marshal approval has been obtained as well as approval from DelDOT and the Office of Drinking Water.

Mr. Blythe asked where will tires be stored. Mr. Tomczak replied they will be stored inside the building and will not take up any outdoor parking spaces.

Mr. Orr confirmed there are no changes to the plan from the last presentation. Mr. Tomczak agreed.

Moved by Mr. Thomas and seconded by Mr. Orr to approve 101 Sandhill Drive – Record Major Land Development Plan for a 7,320 +/- square-foot Discount Tire store in a C-3 zoned area. Tax Parcel No. 23-005.00-315. Motion Carried Unanimously.

8-K. Motion to adopt Resolution 26-09-01 for declaring the intent for tax exempt borrowing.

Morris Deputy: The resolution allows for tax exempt borrowing to fund capital projects approved in the Town budget. The resolution also allows the Town to reimburse itself for purchases made to date.

Moved by Mr. Chas and seconded by Mr. Blythe to adopt Resolution 26-09-01 for declaring the intent for tax exempt borrowing. Motion Carried Unanimously.

8-L Motion to adopt Ordinance 26-07-01 to amend Town of Middletown Code of Ordinances Chapter 118, Portable Storage Units, to include dumpsters and roll-off containers.

This Ordinance has been tabled at this time.

8-M. Introduce Ordinance 26-09-01 to amend Chapter 44, Energy Code, in the Town of Middletown Code of Ordinances to adopt and enforce the 2024 International Energy Conservation Code (IECC), in accordance with Title 16, Chapter 76, §7602 of the Delaware Code.

This Ordinance will be acted upon at a future meeting per Mayor Branner.

8-N. Introduce Ordinance 26-09-02 to amend Section R327 of the International Residential Code 2024 edition to add Section 327.3 – 327.5 and section R3202.2, deleting R302.2.2 in its entirety and replacing therein Section R302.2.1.

This Ordinance will be acted upon at a future meeting per Mayor Branner.

8-O. Introduce Ordinance 26-09-03 to amend the International Property Maintenance Code 2024 edition by adding Section 508 “Automatic Clothes Washing Machine.”

This Ordinance will be acted upon at a future meeting per Mayor Branner.

8-P. Introduce Ordinance 26-09-04 to renew a Cable Franchise Agreement with Verizon Delaware LLC.

This Ordinance will be acted upon at a future meeting per Mayor Branner.

8-Q. Motion to ratify a contract for the 2026 Curb and ADA Ramp Replacement Project.

Morris Deputy: The project includes updating curbing and ADA-compliant ramps in Cricklewood, The Legends, and Longmeadow. Three bids were received and the recommendation is to award G&M Concrete for the low bid of \$309,900 compared to an engineering estimate of \$533,000.

Moved by Mr. Chas and seconded by Mr. Sherman to ratify a contract for the 2026 Curb and ADA Ramp Replacement Project. Motion Carried Unanimously.

9. Unfinished Business: None

10. New Business (Public Comment Section):

Mr. Orr announced to increase communication and engagement between residents and Town Council, a “Coffee and Bagels with Town Council” event will be held on Thursday, September 17, 2026 from 8:00 a.m. to 9:00 a.m. The event will take place at Surf Bagel.

Mayor Branner also mentioned the information for this event is on the Town’s website.

Sara Price asked for an update regarding a feasibility study for a proposed splash pad within Town limits. Mr. Blythe stated finding a location for the splash pad seems to be difficult. Silver Lake Park is dedicated to recreational and athletic uses such as Little League, youth football, and the YMCA pickleball courts which leaves little space for a splash pad. Charles Price Memorial Park is a passive park with walking trails and pavilions to rent, which the Town has committed to keeping those amenities as is.

Mayor Branner also noted infrastructure would need to be in place such as water to sustain a splash pad. Charles Price Memorial Park is not equipped for this venture. Mayor Branner also mentioned the significant cost to fund a splash pad, but would welcome the possibility if a location and funds were available to support it.

A resident voiced his concern regarding the siren he states frequently sounds during the overnight hours which disturbs his mother's sleep. Mayor Branner stated the alarm sounds when there is an active major fire. He also mentioned that when the Fire House was located on Broad Street, the alarms were used so people would know the fire trucks were going to be exiting the fire station. Mayor Branner spoke with the Fire Chief and mentioned the alarm sounds less than 30% and is reserved for major incidents. The fire department is exploring new options for new system, which would alert them without having to activate the siren. Funding applications have been submitted to explore this new system with hopes of implementing this new system within the next year.

Resident Earl Jordan expressed his concern with the intersection of Lake Street and N. Broad Street. He would like to know when a traffic light will be reinstalled due to an increase of vehicle accidents. Mayor Branner noted reinstalling a light at that intersection would be done by DelDOT since it is a state road. Mayor Branner also mentioned agreements were received today to obtain the easements to install the poles for the intersection, and is expecting to see progress within the next few months.

10. Executive Session

Moved by Mr. Orr and seconded by Mr. Chas to enter the Executive Session to discuss personnel and legal matters which names, competency and ability of individuals are discussed pursuant to 29 Del. Code §10004(b)(9).

Moved by Mr. Blythe and seconded by Mr. Sherman to exit the Executive Session. Motion Carried Unanimously.

Moved by Mr. Blythe and seconded by Mr. Sherman to recommend disciplinary action to an employee in the Municipal Services Department as discussed in Executive Session. Motion Carried Unanimously.

Moved by Mr. Blythe and seconded by Mr. Sherman to recommend adjusting employees in the Electric Department into the correct wage scales as discussed in Executive Session. Motion Carried Unanimously.

Moved by Mr. Chas and seconded by Mr. Thomas to adjourn. Motion Carried Unanimously.

The meeting ended at 11:20 p.m.