

# 2026 Business License Renewal Notice



The Mayor & Council of Middletown  
19 West Green Street  
Middletown, DE 19709-1315  
Phone: (302) 378-3587 Fax: (302) 378-5675  
[www.middletown.delaware.gov](http://www.middletown.delaware.gov)  
[permits&inspections@middletown.delaware.gov](mailto:permits&inspections@middletown.delaware.gov)

1. Applicant's Name & Title: \_\_\_\_\_
2. Name of Business: \_\_\_\_\_ **Previous License#:** \_\_\_\_\_
3. Mailing Address for License: \_\_\_\_\_  
Street P.O. Box #  
City State Zip Code
4. Business Phone & Fax Numbers: \_\_\_\_\_  
Phone Fax
5. Physical Address of Business: \_\_\_\_\_  
Street  
City State Zip Code
6. Nature of Business: \_\_\_\_\_
7. State Business License Nos. \_\_\_\_\_
8. **NAICS Code:** \_\_\_\_\_ \*\*\* 2-6-digit code found on your IRS Tax Return or by visiting <http://www.naics.com/search>

**\*\*\* THIS SECTION APPLIES TO MANUFACTURERS, RETAILERS, WHOLESALERS & BOTTLERS ONLY \*\*\***

Total Aggregate Gross Receipts in connection with or from the business during the year ending December 31, 2025.

Total Aggregate Gross Receipts \$ \_\_\_\_\_

Total Aggregate Gross Receipts Less \$400,000 = \$ \_\_\_\_\_ x \$0.00046 =

AMOUNT DUE \$ \_\_\_\_\_ (**Minimum Licensing Fee is \$135.00**)

**NOTE: Manufacturers, Retailers, and Wholesalers must furnish the figures under oath or affirmation**

**EXEMPTION:** Any *manufactures, retailers, wholesalers and bottlers* that have aggregate gross receipts under \$100,000 will pay a license fee of \$50.00.

However, the licensing office must receive a letter stating this by February 15<sup>th</sup>. 2026

Signature of Applicant or Corporate Officer

E-Mail Address

Print Name Here

Cell Phone Number

**IF YOU ARE NOT RENEWING YOUR BUSINESS LICENSE**

Don't currently have work in Middletown – will renew when work becomes available

Other, please explain: \_\_\_\_\_

**Please complete and sign this form and return it with your payment to the Town of Middletown on or before February 15, 2026. Payments received after February 15, 2026 will accrue a penalty of 1% per month of the amount due and a \$100 failure to file fee.**

**CHART B: BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE-2026**

<b>NAICS SECTOR/SUBSECTOR</b>	<b>INDUSTRY SECTOR</b>	<b>RATE CLASS</b>	<b>FEE (RESIDENT)</b>
11	AGRICULTURE, FORESTRY, HUNTING & FISHING	2	\$135
21	MINING, QUARRYING, OIL & GAS EXTRACTION	3	\$270
22	UTILITIES	1	\$135
23	CONSTRUCTION	8	\$135
31-33	MANUFACTURING	GROSS RECEIPTS	SECT. 45-21
42	WHOLESALE TRADE	GROSS RECEIPTS	SECT. 45-22
44-45	RETAIL TRADE	GROSS RECEIPTS	SECT. 45-23
48-49	TRANSPORTATION & WAREHOUSING	1	\$135
4931	WAREHOUSING & STORAGE	GROSS RECEIPTS	SECT. 45-21
51	INFORMATION	2	\$135
515	BROADCASTING (EXCEPT INTERNET) & TELECOMMUNICATIONS	2	\$135
52	FINANCE & INSURANCE	4	\$270
524	INSURANCE AGENTS, BROKERS & RELATED ACTIVITIES	1	\$135
53	REAL ESTATE & RENTAL & LEASING	7	\$135
5311	LESSORS OF RESIDENTIAL BUILDINGS & DWELLINGS	7	\$135
531190	MANUFACTURE HOME PARK	6	\$5.50 PER SPACE
54	PROFESSIONAL, SCIENTIFIC & TECHNICAL SERVICES	3	\$270
55	MANAGEMENT OF COMPANIES	4	\$270
56	ADMINISTRATIVE & SUPPORT & WASTE MANAGEMENT & REMEDIATION SERVICES	2	\$135
61	EDUCATIONAL SERVICES	2	\$135
62	HEALTH CARE & SOCIAL ASSISTANCE	3	\$270
621	AMBULATORY HEALTH CARE SERVICES	3	\$270
623	NURSING & RESIDENTIAL CARE FACILITIES	3	\$270
6244	DAYCARE CENTERS (7 CHILDREN OR MORE)	5	\$270
6244	DAYCARE HOMES	1	\$135
71	ARTS, ENTERTAINMENT & RECREATION	2	\$135
72	ACCOMMODATION & FOOD SERVICES	GROSS RECEIPTS	SECT. 45-21
722330	FOOD TRUCK		\$135
7211	TRAVEL ACCOMMODATIONS	6	\$5.50 PER SPACE
81	OTHER SERVICES	2	\$135
8121	PERSONAL CARE SERVICES (2 OR FEWER)	1	\$135
8121	PERSONAL CARE SERVICES (3 OR FEWER)	5	\$270