

# WATER METER APPLICATION FORM



The Mayor & Council of Middletown  
19 West Green Street  
Middletown, DE 19709-1315  
Phone: 302-378-5142 Fax: 302-449-2148  
[www.middletown.delaware.gov](http://www.middletown.delaware.gov)  
[permits&inspections@middletown.delaware.gov](mailto:permits&inspections@middletown.delaware.gov)

## WATER METER APPLICATION FORM

Date \_\_\_\_\_

COMMERCIAL

RESIDENTIAL

### APPLICANT'S INFORMATION

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Email: \_\_\_\_\_

### METER LOCATION AND SIZE

Meter Size Requested: \_\_\_\_\_

*(Please notify the Water Department with meter size as soon as possible to check availability.)*

Service Location / Address: \_\_\_\_\_

Business Name or Residential Development: \_\_\_\_\_

Tax Parcel No.: \_\_\_\_\_

The Town of Middletown charges for the replacement of all damaged water meters and electronic radio transmitters (effective April 1, 2017). Additionally, the Town of Middletown will handle the installation of ALL residential water meters. For more information or to schedule your meter installation, please contact Middletown Public Works at 302-378-2211.

The Town recommends that all water meters not installed by the Town are installed by a licensed professional. The Town will not replace damaged water meters or transmitters free of charge.

If you feel you have a damaged meter, please contact the Town of Middletown's Water Department to make an appointment for an inspection. **NOTE:** You have thirty (30) days from the date of purchase of the meter to make a damage claim. After 30 days, the meter becomes the responsibility of the purchaser.

\*\*\*\*\* *INTERNAL OFFICE USE* \*\*\*\*\*

METER SIZE \_\_\_\_\_

COST OF METER \_\_\_\_\_

SIGNATURE OF TOWN REP \_\_\_\_\_

DATE \_\_\_\_\_