

2025 Business License Renewal Notice



The Mayor & Council of Middletown
19 West Green Street
Middletown, DE 19709-1315
Phone: (302) 378-1171
www.middletown.delaware.gov
permits&inspections@middletown.delaware.gov

1. Applicant's Name & Title: _____
2. Name of Business: _____ **Previous License#:** _____
3. Mailing Address for License: _____
Street P.O. Box #
City State Zip Code
4. Business Phone & Fax Numbers: _____
Phone Fax
5. Physical Address of Business: _____
Street
City State Zip Code
6. Nature of Business: _____
7. State Business License Nos. _____
8. **NAICS Code:** _____ *** 2-6-digit code found on your IRS Tax Return or by visiting <http://www.naics.com/search>
** (Please refer to NAICS fee schedule attached) **

***** THIS SECTION APPLIES TO MANUFACTURERS, RETAILERS, WHOLESALERS & BOTTLERS ONLY *****

Total Aggregate Gross Receipts in connection with or from the business during the year ending December 31, 2024.
Total Aggregate Gross Receipts \$ _____
Total Aggregate Gross Receipts Less \$400,000 = \$ _____ x \$0.00046 =
AMOUNT DUE \$ _____ (**Minimum Licensing Fee is \$130.00**)

NOTE: Manufacturers, Retailers, and Wholesalers must furnish the figures under oath or affirmation

EXEMPTION: Any manufactures, retailers, wholesalers and bottlers that have aggregate gross receipts under \$100,000 will pay a license fee of \$50.00.
However, the licensing office must receive a letter stating this by February 15th. 2025

Signature of Applicant or Corporate Officer E-Mail Address

Print Name Here Cell Phone Number

IF YOU ARE NOT RENEWING YOUR BUSINESS LICENSE

- Don't currently have work in Middletown – will renew when work becomes available
- Other, please explain: _____

Please complete and sign this form and return it with your payment to the Town of Middletown on or before February 15, 2025. Payments received after February 15, 2025 will accrue a penalty of 1% per month of the amount due and a \$100 failure to file fee.

CHART B: BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS SECTOR/SUBSECTOR	INDUSTRY SECTOR	RATE CLASS	FEE (RESIDENT)
11	AGRICULTURE, FORESTRY, HUNTING & FISHING	2	\$130
21	MINING, QUARRYING, OIL & GAS EXTRACTION	3	\$260
22	UTILITIES	1	\$130
23	CONSTRUCTION	8	\$130
31-33	MANUFACTURING	GROSS RECEIPTS	SECT. 45-21
42	WHOLESALE TRADE	GROSS RECEIPTS	SECT. 45-21
44-45	RETAIL TRADE	GROSS RECEIPTS	SECT 45-21
48-49	TRANSPORTATION & WAREHOUSING	1	\$130
4931	WAREHOUSING & STORAGE	GROSS RECEIPTS	SECT 45-21
51	INFORMATION	2	\$130
515	BROADCASTING (EXCEPT INTERNET) & TELECOMMUNICATIONS	2	\$130
52	FINANCE & INSURANCE	4	\$260
524	INSURANCE AGENTS, BROKERS & RELATED ACTIVITIES	1	\$130
53	REAL ESTATE & RENTAL & LEASING	7	\$130
5311	LESSORS OF RESIDENTIAL BUILDINGS & DWELLINGS	7	\$130
531190	MANUFACTURE HOME PARK	6	\$5.25 PER SPACE
54	PROFESSIONAL, SCIENTIFIC & TECHNICAL SERVICES	3	\$260
55	MANAGEMENT OF COMPANIES	4	\$260
56	ADMINISTRATIVE & SUPPORT & WASTE MANAGEMENT & REMEDIATION SERVICES	2	\$130
61	EDUCATIONAL SERVICES	2	\$130
62	HEALTH CARE & SOCIAL ASSISTANCE	3	\$260
621	AMBULATORY HEALTH CARE SERVICES	3	\$260
623	NURSING & RESIDENTIAL CARE FACILITIES	3	\$260
6244	DAYCARE CENTERS (7 CHILDREN OR MORE)	5	\$260
6244	DAYCARE HOMES	1	\$130
71	ARTS, ENTERTAINMENT & RECREATION	2	\$130
72	ACCOMMODATION & FOOD SERVICES	GROSS RECEIPTS	SECT 45-21
722330	FOOD TRUCK		\$130
7211	TRAVEL ACCOMMODATIONS	6	\$5.25 PER SPACE
81	OTHER SERVICES	2	\$130
8121	PERSONAL CARE SERVICES (2 OR FEWER)	1	\$130
8121	PERSONAL CARE SERVICES (3 OR MORE)	5	\$260