

ORDINANCE 24-07-02

Introduced: July 1, 2024

Approved:

AN ORDINANCE TO AMEND CHAPTER 40: ADMINISTRATION OF THE LICENSING AND INSPECTIONS DEPARTMENT, IN THE TOWN OF MIDDLETOWN CODE OF ORDINANCES

**BE IT ENACTED BY THE MAYOR AND COUNCIL OF THE
TOWN OF MIDDLETOWN** (a majority of the members elected thereto
concurring therein):

Section 1. That the Town of Middletown, Delaware, Code of Ordinances, Chapter 40: ADMINISTRATION OF LICENSING AND INSPECTION DEPARTMENT, is hereby amended as follows:

1. Amend §40-6 Fees to include the following charts, as attached hereto, entitled “Permit Fees for New Residential Homes”; “Permit/Inspection Fees for Commercial Construction”; and “Permit/Inspection Fees for Residential Construction”.

Section 2. This Ordinance shall become effective immediately upon passage.

ADOPTED THIS _____ DAY OF AUGUST, 2024.

(SEAL)

Kenneth L. Branner, Jr., MAYOR

ATTESTED TO BY:

WITNESS, TOWN OF MIDDLETOWN

Permit Fees For New Residential Homes



The Mayor & Council of Middletown

19 West Green Street

Middletown, DE 19709

Phone: (302) 378-1171 Fax: 302-378-5675

www.middletown.delaware.gov

permits&inspections@middletown.delaware.gov

PERMIT	FEES
Building Permit	\$12.00 Per \$1,000 of Valuation
Certificate of Occupancy	\$100.00
Sewer Capital Recovery Fee	See Attached Chart
Electric Capital Recovery Fee	See Attached Chart
Water Capital Recovery Fee	See Attached Chart
Standard Electric Connection - Labor	\$300.00
Standard Electric Connection - Material	\$200.00
Variable Electric Connection - Labor	Townhouses & Duplexes Subject to Variable Fees
Variable Electric Connection - Material	Townhouses & Duplexes Subject to Variable Fees
Fire Fee	See Attached Chart
Lines and Grades	\$35.00
Heating and A/C Permit	\$125.00
Plumbing Permit	\$125.00
Water Meter 5/8"	Market Value
Model Review	\$200.00– Complete \$30.00 Minimum - Revisions

* All Fees Subject to Change

NOTE: Anyone working in the corporate limits of Middletown is required to have an active Middletown Business License.

Permit/Inspection Fees For Commercial Construction



The Mayor & Council of Middletown
19 West Green Street
Middletown, DE 19709

Phone: (302) 378-1171 Fax: 302-378-5675
www.middletown.delaware.gov
permits&inspections@middletown.delaware.gov

PERMITS	FEES	NOTES/EXAMPLES
Building	\$12.00 per thousand up to \$1,000,000.00 \$3.00 per thousand thereafter \$60.00 Minimum	
Lines and Grades	\$35.00	
Certificate of Occupancy	\$100.00	
Fire	\$500.00	
Sewer Connection	See Attached Sheet	All commercial meters will be purchased by the Town and billed to the Applicant Water Meter Application form due at Permit Submittal
Water Connection	See Attached Sheet	
Electric Connection	See Attached Sheet	
HVAC	\$125.00 - New Installation \$75.00 - Modification Plus - \$5.00 for first \$1,000 valuation \$3.00 per thousand thereafter	Plan Review Fee: - When combined with Building Plan Review 20% of BPR Inspection Fee: - First \$1,000 of valuation or fraction thereof \$75.00 - Each additional \$1,000 of valuation or fraction thereof (Min of \$75.00) \$10.00
Plumbing	\$125.00 Plus fee for fixtures: - First 5 fixtures \$2.00 Ea. - Additional fixtures > 5 \$1.00 Ea.	
PLAN REVIEW:		
New Construction (Fee Based on *Gross Floor Area of construction)	\$0.080 per sq. ft. up to 10,000 sq. ft. \$0.050 per sq. ft. > 10,000 sq. ft. \$100.00 Minimum	EX. 1: A new 8,000 sq. ft. building \$640.00 EX. 2: A \$50,000 renovation \$125.00 EX. 3: Tenant Fit-Out w/\$1,000 valuation \$100.00
Alterations & Tenant Fit-Outs	.25% of the Estimated Cost of Construction \$100.00 Minimum	
INSPECTION:		
New Construction & Additions	Up to 349,999 sq. ft. - \$0.27 per sq. ft. Additional, over 350,000 sq. ft. - \$.10/sq. ft. \$75.00 Minimum	EX.1: A new 8,000 sq. ft. building \$2,160.00 EX. 2: A \$50,000 renovation \$1,250.00 EX. 3: Tenant Fit-Out w/\$1,000 valuation \$75.00
Alterations & Tenant Fit-Outs	\$25.00 per thousand of project value for the first \$50,000 \$15.00 per thousand for next \$450,000 up to \$500,000 \$7.50 per thousand for next \$2,000,000 up to \$2,500,000 \$3.50 per thousand for next \$2,500,000 up to %5,000,000 \$1.50 per thousand for remainder \$75.00 Minimum	* Fees are based on Gross Floor Area of construction, defined as the total square footage of all floors, within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attic with floor to ceiling height of 6'6" or more
Demolition	\$125.00	

* All Fees Subject to Change

NOTE: Anyone working in the corporate limits of Middletown is required to have an active Middletown Business License.

Permit/Inspection Fees For Residential Construction



The Mayor & Council of Middletown

19 West Green Street

Middletown, DE 19709

Phone: (302) 378-1171 Fax: 302-378-5675

www.middletown.delaware.gov

permits&inspections@middletown.delaware.gov

PERMITS:	CONSTRUCTION FEE	REVIEW FEE	INSPECTION FEE	TOTAL
Decks: Single-Story Deck	\$25.00	\$50.00	\$75.00	\$150.00
Two-Story Deck	\$25.00	\$50.00	\$100.00	\$175.00
Lawn Irrigation Systems	\$25.00	\$25.00	\$25.00	\$75.00
Public Sidewalks	\$25.00	\$25.00	\$50.00	\$100.00
Sheds – Placement Only	\$25.00	\$50.00	N/A	\$75.00
Sheds – Stick Framed	\$25.00	\$25.00	\$75.00	\$125.00
Solar Panels/Geo-Thermal Systems	\$25.00	\$50.00	\$75.00	\$150.00
Swimming Pools	\$25.00	\$50.00	\$100.00	\$175.00
Replacement - Roof	\$40.00	N/A	N/A	\$40.00
Replacement - Siding	\$40.00	N/A	N/A	\$40.00
Replacement - Window/Windows	\$40.00	N/A	N/A	\$40.00
Heating and A/C – When Fuel Source Changes	\$25.00	\$50.00	\$50.00	\$125.00
Water Heaters – When Fuel Source Changes	\$25.00	\$50.00	\$25.00	\$100.00
Plumbing – Additions to Existing Repairs	\$25.00	\$25.00	\$75.00	\$125.00
Plumbing – Emergency Repairs	\$25.00	N/A	\$75.00	\$100.00
Demolition	\$75.00	\$50.00	N/A	\$125.00

ADDITIONS, EGRESSES, FINISHED BASEMENTS, GARAGES, GAZEBOS, PAVILIONS, PERGOLAS, PLASTER REPAIRS, PORCHES, PORTICOS, SUNROOMS, ETC.:

Building Permit Fee	\$12.00 Per \$1,000 of Valuation \$40.00 Minimum
Certificate of Occupancy	\$50.00
Plumbing Permit (If Necessary)	\$75.00
Heating and A/C Permit – Alteration/Modification	\$75.00
Heating and A/C Permit (Additional Unit)	\$125.00
Plan Review - Building Permit	\$50.00 Min. - \$200.00 Max.
Plan Review - Plumbing Permit	\$50.00 Max.
Plan Review - Heating and A/C Permit	\$50.00 Max.
Plan Revisions	May Be Subject to Additional Charges

OTHER MISCELLANEOUS FEES:

Rental Inspections – At the Exchange of Each Tenant	\$75.00 First Inspection (Includes One Re-Inspect) <i>All Subsequent Inspections are \$75.00 Each</i>
---	--

*** All Fees Subject to Change**